

1 BILL NO. S-85-01-19

2 SPECIAL ORDINANCE NO. S- 19-85

3 AN ORDINANCE approving City Utilities
4 Purchase Order #A-43532 by the City of
5 Fort Wayne by and through its Depart-
6 ment of Purchasing and Craftline Print-
ing, Inc. for all Civil City and City
Utilities Departments.

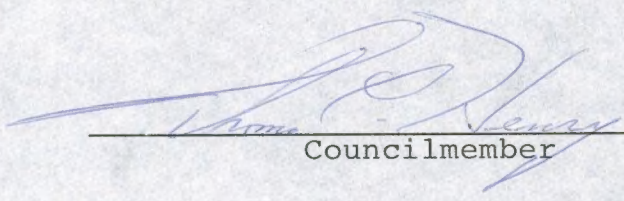
7 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
8 THE CITY OF FORT WAYNE, INDIANA:

9 SECTION 1. That City Utilities Purchase Order #A-43532
10 between the City of Fort Wayne, by and through its City Utilities
11 and the Department of Purchasing and Craftline Printing, Inc. for
12 all Civil City and City Utilities Departments, respectfully for:

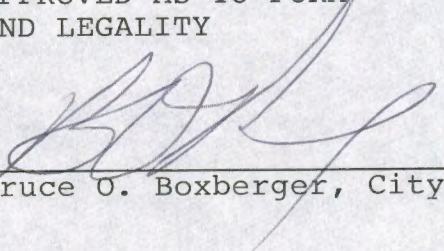
13 the contracting of services involved
14 in the Printing Requirements of all
15 Civil City and City Utilities Depart-
16 ments. This is a blanket purchase
order. Printing will be ordered only
as needed;

17 involving a total cost of Twenty-Nine Thousand Six Hundred Thirty-
18 One and No/100 Dollars (\$29,631.00), all as more particularly set
19 forth in said Purchase Order, which is on file in the Office of
20 the Department of Purchasing, and is by reference incorporated
21 herein, made a part hereof, and is hereby in all things ratified,
22 confirmed and approved.

23 SECTION 2. That this Ordinance shall be in full force
24 and effect from and after its passage and any and all necessary
25 approval by the Mayor.

26
27 
Councilmember

28 APPROVED AS TO FORM
29 AND LEGALITY

30 
31 Bruce O. Boxberger, City Attorney
32

Read the first time in full and on motion by Kenney,
seconded by Redd, and duly adopted, read the second time
by title and referred to the Committee City of White (and the City
Plan Commission for recommendation) and Public Hearing to be held after
due legal notice, at the Council Chambers, City-County Building, Fort Wayne,
Indiana, on _____, the _____ day of
_____, 19____, at _____ o'clock _____ M., E.S.

DATE: 1-22-85

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Kenney,
seconded by Estabach, and duly adopted, placed on its
passage. PASSED (~~LOST~~) by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>TO-WIT:</u>
<u>TOTAL VOTES</u>	<u>8</u>	_____	_____	<u>1</u>	_____
<u>BRADBURY</u>	<u>✓</u>	_____	_____	_____	_____
<u>BURNS</u>	<u>✓</u>	_____	_____	_____	_____
<u>EISBART</u>	<u>✓</u>	_____	_____	_____	_____
<u>GiaQUINTA</u>	<u>✓</u>	_____	_____	_____	_____
<u>HENRY</u>	<u>✓</u>	_____	_____	_____	_____
<u>REDD</u>	<u>✓</u>	_____	_____	_____	_____
<u>SCHMIDT</u>	<u>✓</u>	_____	_____	_____	_____
<u>STIER</u>	_____	_____	_____	<u>✓</u>	_____
<u>TALARICO</u>	<u>✓</u>	_____	_____	_____	_____

DATE: 2-12-85

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort
Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)
(SPECIAL) (ZONING MAP) ORDINANCE (RESOLUTION) NO. D-19-85
on the 12th day of February, 1985,

ATTEST:

(SEAL)

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Mark E. Giacinto
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana,
on the 13th day of February, 1985,
at the hour of 11:30 o'clock A.M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 14th day of February,
1985, at the hour of 11:30 o'clock A.M., E.S.T.

Win Moses, Jr.
WIN MOSES, JR., MAYOR

CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET, ROOM 940
FORT WAYNE, IN 46802

PURCHASE ORDER NUMBER
A- 43532

DATE 01/16/85
REQ. NO. 00018

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES,
BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND
CORRESPONDENCE.

INVOICE IN DUPLICATE



CIVIL CITY



CITY UTILITIES

APPROPRIATION AND FUND NUMBER 7-01-950-A15-44-212

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS, ETC., TO:

OFFICE SERVICES 410
ONE MAIN STREET ROOM 330
FORT WAYNE IN 46802

CRAFTLINE PRINTING 5270-01
1005 PRODUCTION ROAD
FORT WAYNE IN 46808

**DELIVER TO: DEPART-
MENT OR DIVISION**

OFFICE SERVICES
ONE MAIN ST ROOM 330
FORT WAYNE IN 46802

CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

U043532 RW N/A

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
		TAX EXEMPT (UNLESS OTHERWISE INDICATED)		
1	BLK	*001 BLANKET PURCHASE ORDER-SEE BELOW THIS DOCUMENT IS A BLANKET PURCHASE AUTHORI- ZATION COVERING PURCHASES BY OFFICE SERVICES THESE PURCHASES WILL BE LIMITED TO ANNUAL PRINTED FORMS & MATERIALS PER THE SPECIFICA- TIONS IN BID REF. #722. TERM OF AGREEMENT: 1/1/85 TO 12/31/85 THE ACCUMULATED PURCHASES DURING THE ABOVE TERM SHALL NOT EXCEED THE AMOUNT OF \$29,631.00. EACH RELEASE FOR A PURCHASE BY THE BUYER MUST CONTAIN THE BLANKET PURCHASE ORDER NUM- BER AND THE SELLERS INVOICES MUST REFERENCE THE BLANKET PURCHASE ORDER NUMBER TO BE VALID FOR PAYMENT. THIS BLANKET PURCHASE ORDER MAY BE CANCELLED AT ANY TIME BY THE PURCHASING DEPARTMENT. SUBJECT TO COUNCILMANIC APPROVAL ORDINANCE NO. : DATE: FOR INFORMATION: PURCHASING 219-427-1101	29631.00	29631.00
			TOTAL	29631.00

COMPLIANCE WITH THE
DELIVERY DATE RE-
QUESTED WILL AVOID
"FOLLOW UP" CORRE-
SPONDENCE.

UNLESS OTHERWISE INDI-
CATED THE PRICES SHOWN
INCLUDE ALL CHARGES
FOR DELIVERY, PACKING,
ETC., NECESSARY TO COM-
PLETE DELIVERY TO DES-
TINATION SPECIFIED.

NOTE

**READ
INSTRUCTIONS ON
THE BACK OF THIS
ORDER**

THE CONTRACTOR OR VENDOR,
BY ACCEPTING THIS ORDER,
AGREES TO THE GENERAL CON-
DITIONS AND TERMS OF AGREE-
MENT ON THE BACK OF THIS OR-
DER.

UNLESS OTHERWISE INDICATED,
THE PRICES SHOWN DO NOT IN-
CLUDE TAXES OF ANY KIND.

EXEMPTION BLANKS WILL BE
FURNISHED WHEN NECESSARY.

INDIANA SALES TAX EXEMPTION
CERTIFICATE NUMBER
034508-03

IF THIS ORDER DOES NOT
AGREE WITH YOUR QUO-
TATION KINDLY RETURN
IT WITH AN EXPLANA-
TION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY
UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THERE-
FORE HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

CITY CONTROLLER

PER

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHO-
RIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

DIRECTOR OF PURCHASES

PER

BID # 722 - PRINTING NEED FOR THE CITY

VENDOR	TOTAL
INSTANT COPY	\$45,608.66
SARAGRAPHS	\$22,044.15 incomplete bid
DRAFTLINE PRINTING	\$29,631.00

DEPARTMENT OF PURCHASES
Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Page 1 of 27

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of

Carol Offerle

DEPARTMENT OF PURCHASES

Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Office Services Department

Address One Main Street Fort Wayne, IN 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bid Friday, December 28, 1984 at 10:00 am

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 1444. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		PRINTING NEEDS FOR THE CITY OF FORT WAYNE FOR 1985. A 100% PERFORMANCE BOND IS REQUIRED OF THE SUCCESSFUL BIDDER..		
		TOTAL BID: \$ 22,044.15		
		AFFIRMATIVE ACTION: ON FILE <input checked="" type="checkbox"/> ATTACHED		

Bid Bond required ☐ NO ☒ YES \$500.00 Performance Bond ☐ NO ☒ YES 100%
See Instruction Item No. 13 on reverse side hereof.

Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the time set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

X
Sarahgraphics
Name of Company
Per *[Signature]* Mr. A. J. [Signature]
Address 3501 Eleanor Ave.
City Ft. Wayne, IN
Date 12/28/84

DEPARTMENT OF PURCHASES
Number One Main St., Ft. Wayne, Ind. 46802
INVITATION

Page 1 of 27

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of Carol Offerle DEPARTMENT OF PURCHASES

Ref. No. 722

Date 12-13-84

Date wanted 12-28-84
at 10:00 am

Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Office Services Department

Fund
Appropriation No. _____

Address One Main Street Fort Wayne, IN 46802

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bid Friday, December 28, 1984 at 10:00 am

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 14554. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.
TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		PRINTING NEEDS FOR THE CITY OF FORT WAYNE FOR 1985. A 100% PERFORMANCE BOND IS REQUIRED OF THE SUCCESSFUL BIDDER..		
		TOTAL BID: \$ 45,608.66		
		AFFIRMATIVE ACTION: ON FILE <input type="checkbox"/> NO <input checked="" type="checkbox"/> ATTACHED <input type="checkbox"/> NO <input checked="" type="checkbox"/>		

Bid Bond required ☐ NO ☒ YES \$500.00 Performance Bond ☐ NO ☒ YES 100%
See Instruction Item No. 15 on reverse side hereof.
Terms 30 days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the delivery of any or all of the items or completion of services indicated shall be made within 30 days from receipt of order.

IMPORTANT

As delivery may be a condition factor in the award of an order, it is important that bidders furnish the information requested above.

See Item 1

Instant Copy of Indiana, Inc.
Donald R. Ross ^{Signature of Company} Controller
Per _____ Title _____

Address 232 West Wayne Street

at Fort Wayne Date 12/27/84

DEPARTMENT OF PURCHASES
 Number One Main St., Ft. Wayne, Ind. 46802
INVITATION

Page 1 of 27

Ref. No. 722

Date 12-13-84

Date wanted 12-28-84
 at 10:00 am

*Mail all replies and correspondence, etc. to Attn of Carol Offerle DEPARTMENT OF PURCHASES

Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services Department
 or Division

Fund
 Appropriation No.

Address One Main Street Fort Wayne, IN 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Friday, December 28, 1984 at 10:00 am
 Time of Bid

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 1434. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 19 on reverse hereof for details.
TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
<p align="center">PRINTING NEEDS FOR THE CITY OF FORT WAYNE FOR 1985. A 100% PERFORMANCE BOND IS REQUIRED OF THE SUCCESSFUL BIDDER.</p> <p align="center">TOTAL BID: \$ <u>YOUR ENV 28631.00</u> <u>OUR ENV 29631.00</u></p>				
<p align="center">AFFIRMATIVE ACTION: ON FILE ATTACHED</p>				

Bid Bond required ☐ NO ☒ YES \$500.00 Performance Bond ☐ NO ☒ YES 100%
 See Instruction Item No. 15 on reverse side hereof.
 % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

CRAFTLINE PRINTING
 Name of Company
 By Jeff Talami Title OWNER
 Address 1005 PRODUCTION DR
 City FORT WAYNE IN 46802

BILL NO. S-85-01-19

REPORT OF THE COMMITTEE ON CITY UTILITIES

WE, YOUR COMMITTEE ON CITY UTILITIES TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving City Utilities

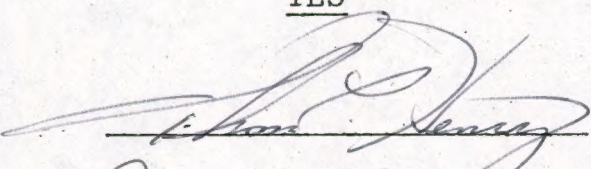
Purchase Order #A-43532 by the City of Fort Wayne by and through its
Department of Purchasing and Craftline Printing, Inc., for all Civil
City -nd City Utilities Department

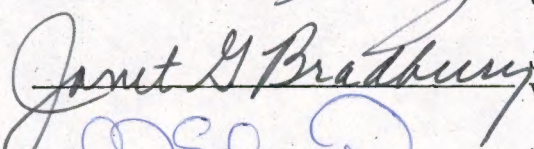
HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION AND BEG
LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID (ORDINANCE)

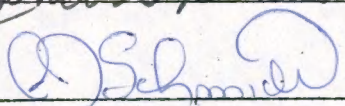
(~~RESOLUTION~~) (DO PASS) (DO NOT PASS) (WITHDRAWN)

YES

NO


THOMAS C. HENRY
CHAIRMAN



JANET G. BRADBURY
VICE CHAIRWOMAN


DONALD J. SCHMIDT

JAMES S. STIER

CHARLES B. REDD

CONCURRED IN 2-12-85


SANDRA E. KENNEDY
CITY CLERK

DIGEST SHEET

A85-01-19

TITLE OF ORDINANCE: SPECIAL

DEPARTMENT REQUESTING ORDINANCE: PURCHASING

SYNOPSIS OF ORDINANCE: An ordinance approving the awarding of bids with respect to the contracting of services involved in the Printing Requirements of all Civil City and City Utilities Departments. This is a blanket purchase order. Printing will be ordered only as needed.

EFFECT OF PASSAGE: Cost efficient due to the fact that the present duplicating machines are 24 years old and cannot be operated and estimated replacement, personnel and supply cost of 1985 is \$69,300.00

EFFECT OF NON-PASSAGE: Replacement of two machines at a cost of \$33,600.00 immediately, along with \$17,800.00 in supply costs. Also the cost of personnel of \$17,900.00.

MONEY INVOLVED (Direct costs, Expenditures, Savings):
Craftline Printing, Inc. - \$29,631.00

Estimated Annual Savings: \$39,669.00

ASSIGNED TO COMMITTEE (President):

P. H.